**[](https://jp.smartsheet.com/try-it?trp=77231&utm_language=JA&utm_source=integrated+content&utm_campaign=/free-timesheet-and-time-card-templates&utm_medium=ic+any+pay+period+timesheet+template+word+jp&lpa=ic+any+pay+period+timesheet+template+word+jp&lx=VP_CyadgTnJOljvhy0tIYgBAgeTPLDIL8TQRu558b7w)任意の支払期間タイムシート テンプレート**

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| **使用人** | |  | **会社** | |
| **名前** |  |  | **名前** |  |
| **ID番号** |  |  | **住所** |  |
| **住所** |  |  |  |
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| **部** |  |  | **電話** |  |
| **支配人** |  |  | **電子メール** |  |

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| **日付** | **出勤** | **退勤** | **HRS の休憩時間の合計** | **合計標準時間** | **合計残業時間** | **組み合わせ日次時間** |
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|  | **合計時間** | |  |  |  |  |

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| **従業員の署名:** |  | **日付：** |  |
| **マネージャーの署名:** |  | **日付：** |  |